

# White Rock Elementary School

## Parent & Student Handbook 2022-2023



*Home of the*  
Pony Express Where Every Student Excels

**KIM CHRISTIERSON**

Principal

**NEREIDA CABRERA**

Assistant Principal

**CONCHA CORTES**

Administrative Assistant

10487 White Rock Road  
Rancho Cordova, CA 95670  
916-294-9180 | FAX: 916-294-9072

Please see our website for the most recent, up to date school information.

<http://www.fcusd.org/wre>

*\*Handbook subject to change.*

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# Mission and Vision Statements

## of the Folsom Cordova Unified School District

### **Vision:**

Empowering all students to thrive through educational excellence.

### **Mission Statement:**

FCUSD is committed to providing excellence in educational programs that carry high expectations for each student's success. In collaboration with our community, the mission of FCUSD is to ensure all students demonstrate high levels of learning through our commitment to continuous cycles of improvement, transformative social emotional learning, and engaging, culturally responsive instruction.

### **Superintendent:**

Dr. Sarah Koligian

### **Board of Trustees:**

Ed Short

David Reid

Joshua Hoover

Chris Clark

Tim Hooey

## White Rock's Mission and Vision

### **Vision:**

Our purpose is to provide a safe and engaging school climate by building positive relationships, resulting in high academic and social achievement for OUR students.

### **Mission Statement:**

The vision for White Rock Elementary is to work with all stakeholders to ensure that our learning community is an inclusive and equitable place where all students can thrive. By setting clear and high expectations that are supported by culturally responsive teaching, highly qualified staff, and rich social-emotional practices, our students will develop a curiosity for the world around them and a desire to connect with others. They will exit their elementary years ready academically and socially to continue their education.

**Dear Families**

**Welcome to the 2022-23 school year!**

**Our names are Kim Christierson and Nereida Cabrera. We are so happy to be your principal and assistant principal at White Rock Elementary School.**

**As your administrative team, we will focus on creating an engaging learning environment where we are able to make connections with all our students. We are all unique with different interests and we all learn in different ways. It is our challenge to ensure that the learning environment at WRE is one that values our students' uniqueness. In addition, we will continue to ensure that we offer students the academic support and programs they need to be successful.**

**It is a great honor to be a part of your child's life. If we can be of help, in any way, please feel free to contact any one of us.**

**Sincerely,**

*Mrs. Kim Christierson*

*Mrs. Nereida Cabrera*

[kchristi@fcusd.org](mailto:kchristi@fcusd.org)

[ncabrera@fcusd.org](mailto:ncabrera@fcusd.org)

## 2021-2022 WHITE ROCK ELEMENTARY SCHOOL STAFF

### Teachers and Support Staff

Kim Christerson	Principal
Nereida Cabrera	Assistant Principal
Concha Cortes	Administrative Assistant
Doreen Muscott	Attendance Clerk
Nina Withers	Nurse
Lonnie Canavero	Health Assistant
Scott Gontjes	Head Custodian
Viktor Mayevskiy	Custodian
Malik Gooden	Custodian
Levegeniia Iysotska	Preschool Aide
Jenny Jennings	Special Education Instructional Assistant
Keri Molina	Special Education Instructional Assistant
Donna Richardson	Special Education Instructional Assistant
Kim Cristo	Special Education Instructional Assistant
Jennifer Matthews	Special Education Instructional Assistant
Delia Serrano	Bilingual Instructional Assistant
Lana Ponomarev	Bilingual Instructional Assistant
Monica Ibanez	Bilingual Instructional Assistant
Gabriela Castillo	Bilingual Instructional Assistant
Joanna Muniz	ASES
Rita Galastyan	Cafeteria
Jennifer Pope	Yard Supervisor
Tessia Waters	Yard Supervisor
Yvonne Dam	Yard Supervisor
Marine Manukyan	Preschool
Jennifer Santos	Kindergarten
Zhanna Marin	Kindergarten
Karen Peterson	1st Grade
Tricia Saito	1st Grade
Clerisa Perez	1st Grade
Katie Dixon	2nd Grade
Jenna Losser	2nd Grade
Madison Kelly	2nd Grade
Giulia Favro-Farrugia	3rd Grade
Sharon Griffin	3rd Grade
Christine Yukimoto	3rd Grade
Kaitlyne Soule	4th Grade
Jason Iverson	4th Grade
Jerome Brown	5th Grade
Anjali Kotari	5th Grade
Jessica Kahn	Counseling Enriched Program
Jennifer Leonard	Special Education
Sara McMinn	Academic Support Coach/Title I
Tara Blanton	Intervention
Maryanne Steurer	Intervention
Ashley Pearl	Intervention
Taylor Greenwood	Speech and Language Therapist
Carmen Willie	School Psychiatrist
Mike Phillips	Marriage and Family Therapist
Meredith Brown	PE
Donna Wilhems	PE
Mauro Jimenez	PE
Thomas Edwards	Music
Enrique Huizar	Music
Carolee Daynes	Music

## **WHITE ROCK DAILY SCHEDULE**

**2022-2023**

**Students are not to be on campus before 7:50 am**

**Breakfast will be served from 7:50 am – 8:15 am.**

**DISMISSAL:** Students will go directly home immediately after dismissal from class or school activity.

**Minimum Day Schedule:** Kinder to 5th grade is 8:25 am-1:21 pm,

**Super Minimum Day:** Kinder -5th grade Students 8:25 am - 11:38 am (Lunch will be scattered between 10:30-11:38).

## SCHOOL INFORMATION

### **EMERGENCY CARD**

Parents or guardians are required by law to complete the emergency card information at the time of registration. Parents or guardians are also required to keep current information as changes occur, i.e., name of the babysitter, employment location, phone number, etc.

### **ILLNESS**

Please notify the office if a student is ill by calling 916-294-9180. Students who become ill while on campus will be sent to the office, their parents will be notified, and arrangements made for their child to go home. All students will have emergency information listing the name of the preferred physician, location, and telephone number of parents/guardians and a friend or relative to be reached in case of an emergency. Notify the school immediately if any information changes. If a parent or guardian is not available to pick up their child, they may send anyone listed as an emergency contact and they must bring identification.

### **ACCIDENTS AND INJURIES**

It is required that all accidents and injuries that occur at or on the way to school are reported to the teacher and/or school office. If an injury requires immediate medical attention, the parent will be notified immediately. If the parent/guardian is not available, the school is authorized to obtain medical care for the pupil in accordance with the best judgment of those in charge.

### **MEDICATION**

Any pupil who is required to take medication during the regular school day, medication prescribed for him by a physician, may be assisted by the school nurse or other designated school personnel if the school district receives (1) a written statement from the physician detailing the method, amount, and time schedule by which such medication is to be taken, and (2) a written statement from the parent or guardian of the pupil indicating the desire that the school district assists the pupil in the matters set forth in the physician's statement. California Education Code, Section 49423.

The school does not supply medication of any type. The student's parent or guardian must provide all medication needed to be taken at school. This includes all prescription and over-the-counter medication, including, but not limited to, non-aspirin type pain relievers, cough drops, antacids, creams, and ointments. **Students are not allowed to have medication in their possession at any time.** (Students with asthma are allowed to carry an inhaler only if there is a written statement from the child's physician indicating that it is necessary for the student to carry an inhaler on his/her person.) Medication can be given to a student during the school day only if it is absolutely necessary to maintain that student in school. The school nurse or other designated school personnel will administer the medication to a student provided that the school office has received the following:

### **NO MEDICATION CAN BE GIVEN WITHOUT ADHERENCE TO THE FOLLOWING PROCEDURES** California Education Code, Section 11753.1

1. A district medication consent form signed by the doctor (physician).
2. A district medication consent form signed by the parent/guardian.
3. The medication is sent to school in the original "over the counter" or pharmacy prescription container.
4. Medications shall be brought to the school office by a parent, guardian, or designated adult.
5. Refills of medication are the responsibility of the parent/guardian.
6. All medications shall be held in the school office, in a secure location, in the original container labeled with the student's name.
7. Parents need to be in constant communication with the office when their children are on daily medication,

or at any time they are concerned, even if the medication is not given during school hours. Please inform the school if your child is taking medication that may affect his/her behavior.

8. Parents are responsible to pick up any remaining medications at the end of the school year, or the leftover medications will be discarded.

**A district medication consent form may be picked up at the school office.**

### **ATTENDANCE POLICY**

#### ***A Critical Part of Your Child's Success in School***

A significant part of the student's experience and education is derived from classroom relationships, activities, discussions, and participation. We urge parents to consider this when scheduling dental and doctor appointments, as well as vacation plans. The State of California uses a positive attendance accounting system. This means that schools will only receive their daily funding for students who are physically present at school. We will be marking students in four categories, present, absent, tardy, or truant when on campus. Please make every effort to get your child to school on time each and every school day.

### **ABSENCE VERIFICATION**

A parental phone call to 916-294-9180 or written excuse is required which includes the specific reason, the date(s), and the signature of parent(s) or guardian when absent for any reason. Please call the office before 9:30 am if your child will be absent.

### **TARDY PROCEDURES**

1. All tardy students are to report to the office.
2. The office will determine if a tardy is excused, keep records, and follow up on excessive tardiness.

### **CONDITIONS FOR EXCUSED TARDY**

1. The tardy is pre-arranged with the teacher or the principal's office.
2. Medical or dental appointments that cannot be scheduled before or after school.

### **UNEXCUSED TARDY**

A student who is late three times (30 minutes or more on each occasion) will be reported as a truant to the Attendance and Due Process Officer. (See FCUSD Truancy Policy.)

### **INDEPENDENT STUDY**

If you know your child is going to be absent for three (3) days or more, please call the school two weeks ahead of time to arrange for an "Independent Study Plan." When completed, the plan will have helped your child to keep up with his or her schoolwork and, also, allow for attendance funds to be released to our school district.

### **RELIGIOUS HOLIDAYS**

If your child will miss school due to a religious holiday, you need to submit a letter in writing to the office at least one day prior to the event. Excused religious holidays are limited.

### **MOVING and TRANSFERS**

Parents -notify the office staff as soon as possible if you plan to move. Please do not ask your child to inform us.



### **EARLY DISMISSAL**

For the protection of our students, the principal requires any pupil leaving campus during school hours to be signed in and out in the office by an authorized adult who is listed on your child's emergency card. Identification may be required.

### **TRAFFIC AROUND WHITE ROCK**

The safety of our students as they travel to and from school is of vital importance. We ask that you help us keep our children safe. Please read and follow the protocols below.

- Set good examples by always using the crosswalks at Evadna and White Rock. This models appropriate and safe behavior for all our children. Encourage all children to use sidewalks, crosswalks, and crossing lights.
- The bus loop on White Rock Road is for bus traffic only. Cars that enter this area for any purpose may be ticketed.
- Allow adequate time to deliver your child to school safely.
- When driving into the parking lot, please do not block the entrance to the school. Once you have entered, please pull as far forward as possible.

### **INSURANCE**

At the beginning of the year, each student is offered a student insurance form through Infosnap. This insurance, available at very reasonable rates, is a transaction strictly between the parent and the insurance company.

### **ALTERNATE INCOME VERIFICATION FORM**

The school district requires the Alternate Income Verification Form to be filled out regardless of income eligibility for lunch. If you have not received one of the applications, please stop by the office.

**TEXTBOOKS and CHROMEBOOKS:** These are issued to students as applicable. The students are responsible for the replacement of lost or damaged textbooks and Chromebooks.

### **PERSONAL PROPERTY**

Please do not bring personal property to school. The school is not responsible for students' damaged or lost personal property. Please mark your children's outerwear; unmarked items often sit in lost and found for excessive amounts of time. Toys, radios, electronic devices, or personal property other than clothing are not to be brought to school unless requested by the student's teacher.

### **BIRTHDAY TREATS**

If you would like to bring birthday treats for your child, you must contact the classroom teacher to make arrangements. Treats should be store-bought and/or prepackaged.

## **DRESS CODE**

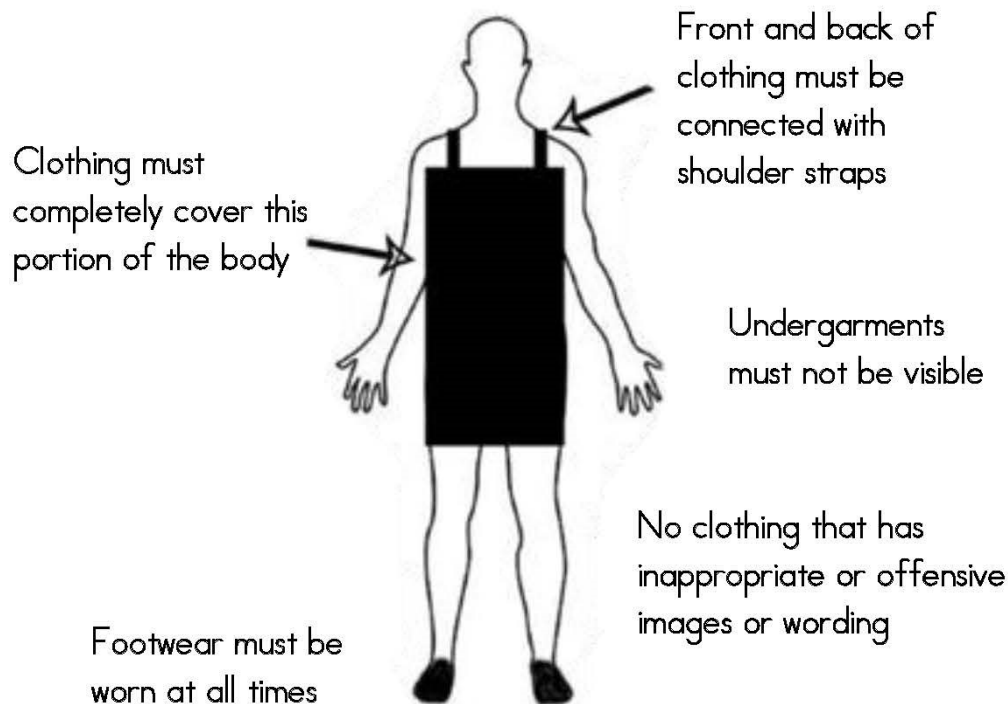
Students are to dress appropriately in clothing to be able to participate in a variety of school activities. Students should not wear anything that distracts them from learning.

- ◆ Pants/shorts/ skirts will be worn around the waist, NO SAGGING.
- ◆ Shoes must be securely attached to the feet with back straps suitable for running, physical education, and recess play. No sports cleats, flip flops, slippers, heeie's, or high heels.
- ◆ Shirts must be worn with no midriff exposure.
- ◆ No see-through material, strapless, spaghetti straps, racerback shirts, or half t-shirts.
- ◆ Please no short, shorts. Shorts and skirts should reach mid-thigh.
- ◆ Undergarments should not be visible.
- ◆ Clothing, jewelry, and personal items (backpacks, fanny packs, gym bags, water bottles, etc.) with language or images that are vulgar, sexually suggestive, discriminatory, obscene, libelous, or that promote illegal or violent content, such as the unlawful use of weapons, drugs, alcohol, tobacco or drug paraphernalia, indicates membership in or promotion of a gang or clothing that contains threats, is prohibited.

### White Rock Elementary

#### Dress Code Policy

Refer to the diagram below as a guideline:



Students who come to school with unacceptable clothing will be asked to contact a parent to bring a change of clothing to school. The principal, assistant principal, and/or teacher will determine appropriate dress using the above as the standard.

## **VISITORS**

Visitors are welcome at White Rock School.

All visitors **must** check-in at the school office and will be issued a visitors pass. (Penal Code 627-627.11). If you would like a conference with a teacher, please call and schedule a time that is convenient for both you and the teacher.

**Student bathrooms are for student use only.** Adults or siblings needing to use a bathroom should come to the office.

## **CLASSROOM OBSERVATIONS**

Classroom visitation/observations need to be scheduled with the classroom teacher prior to the date of arrival. These occurrences need to be discussed with the teacher and/or principal based on educational needs or clarification. Please note that visits/observations are limited to only 15 minutes. Beyond that time limit requires appropriate volunteer paperwork, TB, and fingerprinting clearance.

## **CALLING THE OFFICE WITH MESSAGES FOR STUDENTS**

Please make all necessary arrangements before sending your child to school in regards to where your child is to go after school, who will pick him/her up, if he/she is to ride the school bus, etc. In an emergency, we will do our best to get a message to an individual student. We have an obligation to provide quality-learning time. Interruptions for routine messages disrupt the educational program.

## **BICYCLES and SCOOTERS**

The school assumes **NO** responsibility if bikes are damaged or stolen. This privilege of bike riding is permitted as long as the rider exercises reasonable safety. Repeated violations will mean your student cannot ride his or her bicycle to school. The following rules are designed with your student's safety in mind:

- ◆ Students are required to obey all traffic laws. STATE LAW: **1.** Prohibits a person under 18 years of age from operating, or riding a bicycle as a passenger, upon a street, bikeway, or other public bicycle path or trail unless the person is wearing a bicycle helmet. **2.** Prohibits a passenger on a bike unless there is a seat for that person. Ride defensively. Watch out for all traffic.
- ◆ Upon arrival at school, students must dismount and walk their bikes directly to the bike racks. Never ride your bike on any sidewalk.
- ◆ Each bike must have its own lock and chain; all bikes are to be locked to the bike rack.
- ◆ Bicycles are not allowed in the classroom.
- ◆ Students may not loiter in the bike area. Students may only touch their own bike.
- ◆ Scooters that can be locked as allowed.
- ◆ Students may not house bikes or scooters in the school office or classroom.

## **CAFETERIA**

Cold lunch: You may bring your lunch to school.

Hot Meals: All students may eat free breakfast and lunch. *Please note Federal law prohibits students from taking cafeteria food off of school premises.*

***\*\*PLEASE REMEMBER THAT WE ARE A CLOSED CAMPUS. PLEASE "HUG AND GO" AT THE DOOR. ONLY STUDENTS ARE ALLOWED IN THE CAFETERIA/MULTI.***

### **STATE TESTING (CAASPP)**

All students at White Rock in grades 3 – 5 will take the SBAC Test in English Language Arts and Mathematics. In addition, 5<sup>th</sup> grade takes the California Science Test. A report of your child's test results will be available in their PowerSchool Portal. Students with written parent requests can be exempt from the test. Please see the principal for more information. In addition, English learners will take the English Learner Proficiency Assessment for California (ELPAC). There is no opt-out for the ELPAC.

We use the state test results to monitor each student's educational progress and White Rock's academic curriculum. Grades, teacher input, and state test results may be used to determine placement.

Parents play an important role in the education of their child. There are many things you can do to help your child achieve:

- Talk with your child about their schoolwork, homework, and what they did at school.
- Listen to your child read and read to your child often. Ask questions about the characters and the story.
- Encourage your child to write stories and illustrate them.
- Take your child to the county library. They have many fun and educational programs to offer.
- Use mathematics in the real world, such as cooking or making craft projects.
- Be on time and attend school every day.
- Get plenty of rest before the test and eat a good breakfast.
- Speak with your child's teacher about other things you may do.

### **SAFETY DRILLS**

Safety drills are held monthly. The school has a Disaster Plan in the event of a natural or civil emergency.

### **HOMEWORK POLICY**

Purpose: The purpose of assigning homework is to strengthen academic skills, reinforce concepts taught by teachers, develop student responsibility and accountability, and promote parent awareness. According to the research, in order to "get it right" homework should:

- Be brief.
- Make sure to only include research-aligned and standards-based tasks.
- Not be a project.
- Reinforce skills already taught in the classroom. Nothing should be sent home that is at the student's instructional level. All work sent home should be at each student's **independent** level.

Unfinished classroom work or work missed due to absence, although accomplished outside of the school day, is not included in the school's definition of homework.

### **PARENT RESPONSIBILITY-HOMEWORK**

It is the responsibility of the parent to set a specific time and place for doing homework, to monitor the student, assist when appropriate, and check completeness and accuracy.

## **EXTRA CURRICULAR AND ENRICHMENT ACTIVITIES**

### **Music Program**

Currently, grades 4 and 5 receive general music instruction. White Rock will provide string instrument, band, and general music instruction for grades 4 & 5. The school district has a limited amount of instruments for free use. Students can provide their own instruments.

### **Student Leadership**

Student Council, our student leadership team, meets regularly. Classrooms will elect their representatives.

### **Field Trips**

As guidelines improve, and when available, on campus, our programs are enriched via the use of community resources and by participating in field trips. Students going on field trips need parent permission.

Permission slips will be brought home several days prior to the scheduled trip. Signed permission slips must be returned to school before the student goes on the field trip. Please sign the top and bottom sections of the form. Verbal permission will not be accepted.

### **Extended Day Intervention Program**

Students may be given opportunities to attend interventions before or after school. Your child's teacher has information about this program.

## **VOLUNTEERS**

Interested adults must have cleared fingerprints in order to volunteer. To start this process, adults must stop by the school office and pick up a CAT II Volunteer Application. Once the form is completed, it must be returned to the school office for approval by the Principal. Once the application has been approved, the future volunteer must get a LiveScan form and get fingerprinted. Please contact the parent coordinator for further clarification.

## **LIBRARY**

White Rock maintains a wonderful library. Classes are scheduled weekly to visit our library. Students may check out books for recreational reading or research. Lost or damaged books are to be paid for by the student.

## **AFTER SCHOOL SAFETY**

At the end of each school day, students are expected to go directly home from school to check in with their parents unless they are enrolled in an after-school program. At the conclusion of any after-school program, students should go directly home. Students will leave campus via the quad area by the office, with the exception of Kindergarten.

## **AFTER SCHOOL ACCESS**

White Rock School provides an After School Program (ASES) for students who are enrolled in the program. The program uses school facilities until 6:00 pm each school day. In addition, after-school interventions are provided at different times for specific students. Students not enrolled in after-school programs should not be in the halls, multi, or on the inside playground until after the ASES program is concluded each day. The far playground bordering Evadna may be used by visitors after school hours when ASES is not present.

### **After School Education & Safety (ASES)**

Our school offers an innovative, educational, and fun after-school program. This program is free to all students from K-5th grade.

For more information on this after-school program or to apply, please click on the link below or call 916-294-9090, x610115

<https://www.fcusd.org/page/21195>

### **DISCIPLINE POLICY**

The discipline plan at White Rock Elementary is in place to ensure students and staff are safe so that students can learn.

White Rock has three basic rules that apply across the campus, we call these the 3 B's- Be Safe, Be Responsible, Be Respectful. We teach expectations at the beginning of the school year and reinforce them throughout. By following these general behavior expectations students, staff, and parents can enjoy a healthy school experience.

Students following the behavioral expectations can earn the following reward; being selected for the Friday Shout Out, Pony Bucks, and Buddy Lunch Passes. Pony Bucks can be redeemed at our school store, The Pony Cart.

It is essential that students follow behavior expectations. When students break the rules, consequences may range from a warning about behavior all the way to recommendation for expulsion. Factors that determine which of the possible appropriate consequences may include, but are not limited to, discussing the incident and understanding why it was inappropriate, a timeout, loss of a privilege, community service on campus, parent conference, or possible suspension. Whenever a student is having trouble with our school expectations, our first goal is to teach, not punish.

### **SUSPENSION/EXPULSION POLICY**

The Folsom Cordova Unified School District has an adopted Suspension/Expulsion policy which can be viewed at the school office, on the district website at: <http://www.fcusd.org/Page/2378> and listed in the "Parent's Rights and Responsibilities" document <https://www.fcusd.org/Page/6793>



# White Rock Elementary

## Pony Express

Area/ Setting	Arrival/ Dismissal Voice Level 0-3	Cafeteria Voice Level 0-2	Playground Voice Level 0-4	Halls/ Campus Movement Voice Level 0 - 2	Restrooms Voice Level 0-1	Library Voice Level 0-1	Office Voice Level 0-1
<b>BE SAFE</b> -USE HANDS, FEET, OBJECTS APPROPRIATELY -USE WALKING FEET EXCEPT ON BLACKTOP AND GRASS AREA -REPORT UNSOLVED PROBLEMS TO NEARBY ADULT	- Use crosswalks - Unload or load after the first crosswalk - Stay on sidewalk far away from curb - Exit vehicle on passenger side	- Stay in your spot in line - Keep food to yourself	-Walk in the bark and play structure area - When the bell rings, stop playing and WALK to your number	-Adults open gates unless told by staff to open -Be alert for doors that may open	-Enter/Exit calmly -Use designated bathroom - Keep water in the sink	-Push in chair -Enter/Exit calmly	-Stand away from swinging gate
<b>BE RESPONSIBLE</b> -FOLLOW DIRECTIONS -DO WHAT IS RIGHT EVEN WHEN NO ONE IS WATCHING -BE WHERE YOU BELONG	- Go directly to where you belong -Know YOUR dismissal plan -Be alert and ready for your ride -Unload/load into vehicles quickly	-Select at least 2 servings of fruit and/or vegetables - Raise hand for help - Sort trash -Keep food on your tray	-Take turns and follow game rules - Play and eat in correct areas - Keep track of your items -Attempt to solve own problems safely	- Look and listen for instructions - Hold equipment/ materials securely	-Go, flush, wash, leave - Inform adults of vandalism or problems -Use restroom before bell rings	- Use shelf markers - Select a book - Read silently - Leave your area clean - Return books on time	-Have an office pass -Enter quietly -State your purpose politely - If you need to see the nurse, go straight into their room
<b>BE RESPECTFUL</b> -BE KIND	- Say "hello" or "goodbye"	- Use school table <u>manners</u> , say please and thank you	-Use words, such as sorry, please, and thank you	- Make room for others in walkways	- Use the restroom for its purpose - Give privacy to others	- Say "please" and "thank you" -Be patient for your turn	-Say "please" and "thank you"

-SHOW PRIDE IN OUR SCHOOL -USE SCHOOL APPROPRIATE CONVERSATION TOPICS		- Talk only with those next to you	-Take turns and include all -Keep it clean	-Greet others silently to not disturb learners		-Replace books properly	-Be patient for your turn
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### **CLASSROOM DISCIPLINE POLICY**

Students should not interfere with anyone's learning, including their own. Students are expected to be respectful, courteous, and cooperative. Disruptive behavior in the classroom will be initially handled by the teacher and may include an Office Discipline Referral (ODR) to the Principal or Assistant Principal.

1. Class Violations	Teacher determines. Students and parents will be informed of the classroom discipline policy and the consequences.
2. Serious or Continuous Violations	Referral to Principal or Assistant Principal for appropriate action. Actions may include call to parent, conference, redirection of recess, suspension.

**\*PLEASE NOTE:** Serious violations of district of school rules will result in immediate action from the principal or assistant principal, which may include suspension or expulsion. See "Suspension/Expulsion"

### **SCHOOLWIDE DISCIPLINE POLICY**

Follow School-wide behavior guidelines: **Be Respectful, Be Responsible, and Be Safe.** We follow a progressive discipline policy.

1. First Violation:	Reteach the appropriate behavior, counsel students, discussion about future consequences.
2. Second Violation:	Student will be given time that may include written or verbal reflection about the undesired behavior.
3. Serious Violation:	Referral to Principal or Assistant Principal. Actions may include a call to parent, conference, loss of recess, and/or suspension.

\*Fighting is a suspendable offense. Students involved in hitting may be suspended for 1 to 5 days.

When the warning whistle is blown students should use this time to get a drink of water or use the restroom. When the bell rings students stop playing and walk to the line.



## **TRANSPORTATION**

FCUSD provides bussing for Special Education students and students who are overflowed to another school.

1. Students should arrive at the bus stop no earlier than 10 minutes before they are to catch the bus. Students are to remain on the sidewalks or at the side of the street. Stay off private property at all times. Stand quietly in line (Books do not save a place in line.)
2. Students will be seated as directed by the driver and must remain seated while the bus is in motion.
3. No part of the body may be out of the window.
4. No glass containers are permitted on the bus.
5. No animals are permitted on the bus, with the exception of service animals.
6. Students must get on and off the bus at the bus stop nearest their place of residence except upon written consent of a parent and with school approval.
7. Eating, drinking, and chewing gum are prohibited on the bus.
8. **BE RESPECTFUL:** Treat all people with courtesy and consideration.
9. **BE RESPONSIBLE:** Follow directions the first time.
10. **BE SAFE:** Keep hands, feet, and objects to self.

Students who are unable to stand in bus line calmly or to ride in a safe manner will be given a citation by a bus driver with the following penalties:

1 <sup>st</sup> Violation:	Warning Notice.
2 <sup>nd</sup> Violation	Three days off all district buses (morning and afternoon).
3 <sup>rd</sup> Violation:	Five days off all district buses.
4 <sup>th</sup> Violation:	Termination of riding privileges.

## **White Rock Elementary PARENT INVOLVEMENT POLICY**

White Rock Elementary School is a community of stakeholders including students, parents, volunteers, and staff committed to providing excellence in educational programs by providing a safe, caring, and diverse learning environment where students grow academically and socially. White Rock Elementary School will accomplish this by working as a collaborative team to provide an instructional program focused on standards-aligned instruction. Our team will use data to close learning gaps and to ensure the success of all students.

Parents will be invited to give input into the Parent Involvement Policy through the following:

- Title I annual parent meeting
- Information about their child's participation in school-wide Title I programs
- Information about their child's participation in intervention services
- Back to School Night
- Parent/Teacher Conference
- School newsletters/bulletins

Parent input received through the following:

- Parent Surveys
- School Site Council
- Parent meetings
- English Language Advisory Council

Policy will be monitored and reviewed by staff and parents each year:

- Leadership Team
- School Site Council
- English Language Advisory Council

School Parental Involvement Agreement (Policy) White Rock Elementary School will:

- Involve parents in the planning, review, and implementation of the school's parental involvement policy, in an organized, ongoing, and timely way.
- Involve parents in the joint development of any school-wide plan, in an organized, going, and timely manner.
- Notify parents that, if any part of the school-wide plan is not satisfactory, parent comments on the plan will be submitted when the school makes the plan available to the LEA.
- Hold an annual meeting to inform parents of the school's participation in Title I programs and to explain the Title I requirements, and the rights of parents to be involved. The school will convene the meetings at convenient times to parents, and will offer a flexible number of additional parental involvement meetings, such as morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I programs and will encourage them to attend.
- Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents understand.
- Provide parents of participating students information in a timely manner about Title I programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure student's progress, and the proficiency levels students are expected to meet.
- On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their student. The school will respond to any such suggestions as soon as practicably possible.

- Provide to each parent an individual report about the performance of their students on the State assessment in at least math, language arts and reading.
- Provide each parent timely notice when their student has been assigned or has been taught for four (4) consecutive weeks by a teacher who is not highly qualified with the meaning of the term.
- Provide materials and training to help parents work with their children to improve their children's achievement.
- Provide professional development, based on stakeholder input, to build ties between parents and the school.
- Coordinate and integrate parent involvement programs and activities.
- Provide reasonable support for parental involvement activities.

White Rock Elementary School makes every effort to provide opportunities for the informed participation of parents (ex. parent summits, flyers, parent orientations, parent information nights, etc). These events are delivered in multimedia platforms and in languages, parents understand via translators. Information on these events is also reviewed by the School Site Council and English Learner Advisory Committee.

Adoption Each School Parental Involvement Policy has been developed jointly with and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by the School Site Council. This policy was adopted by the FCUSD board and will be in effect for the period of September 2020 through June 2021. Each school will distribute this policy to all parents of participating Title I, Part A children.



Title I Parent Compact White Rock Elementary School  
Community Compact 2022/23

**Staff Pledge**

I agree to carry out the following responsibilities to the best of my ability:

- Teach state standards using culturally relevant practices to promote student achievement.
- Endeavor to motivate my students to learn.
- Have the expectations and help every child to develop a love of learning.
- Communicate regularly with families about student progress.
- Provide a warm, safe, and caring learning environment.
- Provide meaningful homework assignments to reinforce and extend learning when appropriate.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- Work collaboratively to make decisions and consistently work with families and staff to ensure White Rock is a welcome place to support students achieve.
- Respect the school, students, and families.

**Student Pledge**

I agree to carry out the following responsibilities to the best of my ability:

- Come to school knowing we will ask you to work hard and learn life skills.
- Completed assignments and homework.
- Know and follow school and classroom expectations.
- Communicate regularly with my parents and teachers about school experiences so that they can help me to be successful in school.
- Be aware of my screen time, like: TV, social media and playing video games and explore other activities- reading, playing outside, a new hobby.
- Respect the school, classmates, teachers, and families.

**Family/Parent Pledge**

I agree to carry out the following responsibilities to the best of my ability:

- Monitor student's activity on social media, time on TV and video games.
- Read to my child or encourage my child to read every day
  - 20 minutes K-2
  - 30 minutes for grades 3-5
- Ensure that my child attends school gets adequate sleep, and regular medical care.
- Ensure that my child is on time to school to eat breakfast before the bell rings
- Regularly monitor my child's progress in school.
- Participate at school in activities such as school decision making, volunteering and /or attending parent-teacher conferences
- Communicate the importance of education and learning to my child.
- Ask my child about their school day.
- Respect the school, staff, teachers, students, and other families.

Parent \_\_\_\_\_ Teacher \_\_\_\_\_ Student \_\_\_\_\_

**SEXUAL HARASSMENT**

Sexual harassment in the learning or working environment of district employees or students by any person in any form is prohibited. Sexual harassment may, in certain circumstances, be a violation of Title VII of the Civil Rights Act of 1964, the Civil rights Act of 1991, and/or Title IX of the Education Amendments of 1972, as well as California law.

**TOBACCO FREE SCHOOL POLICY**

Effective July 1, 1995 - It is the intent of the Folsom Cordova Unified School District Board of Education to comply with State Law (AB 816). Therefore, the use of tobacco products is prohibited at all times on district property and in district vehicles. This prohibition applies to all students, employees, visitors and other persons. (District policy 1115) California Smokers Helpline 1-800-NO BUTTS

### FCUSD Cell Phone Policy

The Governing Board recognizes that the use of cell phones, smartphones, smart watches, and other mobile communication devices on campus may be beneficial to student learning and well-being, but could also be disruptive of the instructional program. The Board permits limited use of mobile communication devices on campus in accordance with law and the following policy.

Students in **grades TK-5** may **not** use cell phones, smartphones, smart watches or other mobile communication devices while on campus. Devices must be turned off and placed out of sight during the school day. Students who need to call parents may use phones located in the administrative office.

Students in **grades 6-8** may use cell phones, smartphones, smart watches, or other mobile communication devices on campus during lunch, before first bell, and after last bell as long as the device is utilized in accordance with law and in accordance with BP/E 6163.4 Students Use of Technology.

Students in **grades 9-12** may use cell phones, smartphones, smart watches or other mobile communication devices on campus during non-instructional time as long as the device is utilized in accordance with law and in accordance with BP/E 6163.4 Student Use of Technology.

Mobile communication devices shall be turned off during instructional time. However, a student shall not be prohibited from possessing or using a mobile communication device under any of the following circumstances: (Education Code 48901.5, 48901.7)

1. In the case of an emergency, or in response to a perceived threat of danger.
2. When a teacher, administrator, or other district employee grants permission to the student to possess or use a mobile communication device, subject to any reasonable limitation imposed by that teacher, administrator, or another district employee.
3. When a licensed physician or surgeon determines that the possession or use is necessary for the student's health and well-being.
4. When the possession or use is required by the student's individualized education program.

Smartphones and other mobile communication devices shall not be used in any manner that infringes on the privacy rights of any other person. Use of any electronic device, including cell phones, may NOT be used at any time in the gym locker rooms. Due to the unique nature of Prospect Community Day School, students enrolled in this program will continue to be prohibited from possessing or using an electronic signaling device except with prior consent for health reasons. When a school official reasonably suspects that a search of a student's mobile communication device will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure. When a student uses a mobile communication device in an unauthorized manner, the student may be disciplined and a district employee may confiscate the device. The employee shall store the device securely until it is returned to the student or turned over to the principal or designee, as appropriate. If turned over to the principal, a parent/guardian may be notified and may be required to pick up the device from school. A student who violates this policy may be restricted from possessing a personal electronic signaling device at school or school-related events. A student may also be subject to discipline, in accordance with law, Board policy, or

administrative regulation, for off campus use of a mobile communication device that poses a threat or danger to the safety of students, staff, or district property or substantially disrupts school activities. The Superintendent or designee shall inform students that the district will not be responsible for a student's mobile communication device that is brought on campus or to a school activity and is lost, stolen, or damaged.

### **TITLE IX – EQUAL TREATMENT**

The Folsom Cordova Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, race or ethnicity, religion, gender, gender identity or gender expression, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For concerns/questions or complaints, contact the Title IX Coordinator(s) and Equity Compliance Officer(s):

Donald Ogden, Associate Superintendent – Human Resources

[kmorales@fcusd.org](mailto:kmorales@fcusd.org)

916-294-9000 ext. 104410

Jim Huber, ED. D., Assistant Superintendent – Educational Services

[jhuber@fcusd.org](mailto:jhuber@fcusd.org)

916-294-9000 ext. 104625

Shannon Diaz, Director of Compliance (Investigator)

[sdiaz@fcusd.org](mailto:sdiaz@fcusd.org)

916-294-9000 ext. 104620

1965 Birkmont Drive,

Rancho Cordova, CA 96742

### **UNIFORM COMPLAINT PROCEDURE**

The Board of Education recognizes that parents, guardians, students, employees, advisory committee members, or other members of the community may have questions, seek information, desire to make requests, and express complaints regarding district policies and procedures of state and federal programs. A complaint in this sense is a request for action to resolve a conflict. The complainant is the person affected or represents the person affected.

A parent complaint about a student should first be discussed with the teacher and then with the principal. If the complaint is not satisfactorily resolved, the next step is to file an official complaint with the District Compliance Officer through the Uniform Complaint Procedure. Direct the complaint to 1965 Birkmont Drive, Rancho Cordova, CA 95630. Phone 916-294-9000.

A discrimination complaint must be written and filed within six months of the occurrence or when first acknowledged. District staff will resolve the complaint through mediation or will investigate and provide a written report to the complainant. If the resolution is not reached at the staff level, the matter may be taken to the district Board of Education.

The time period for the district staff and/or Board response may not exceed 60 days. If the written report still does not resolve the complaint, the complainant may appeal to the California Department of Education within 15 days of the district report's issuance. If the Department of Education is unable to resolve the complaint, complainants may seek local civil law remedies.

Uniform Complaint Procedures have been established (Board Policy 1312.3) and may be obtained from the Personnel Office.

Programs and services covered by Uniform Complaint Procedures include Adult Education, general and basic education, preschool, state and federal programs, Special Education, ROP, nondiscrimination, gender equity requirements, and civil rights guarantees.

This notice is provided annually to parents and students, school and district advisory committee members, all district employees, and other interested parties. This notice is provided in English and is also available in Spanish, Russian, and Armenian on our district website. [www.fcusd.org](http://www.fcusd.org).



